



Utility Trolley

IMPORTANT

Before Commencing Assembly:

- Read all instructions **COMPLETELY**
- Ensure all listed parts are present
If any parts are missing from Parts List 1, please contact 1800 822 823.

If any parts are missing from Parts List 2, please contact 1300 559 387.

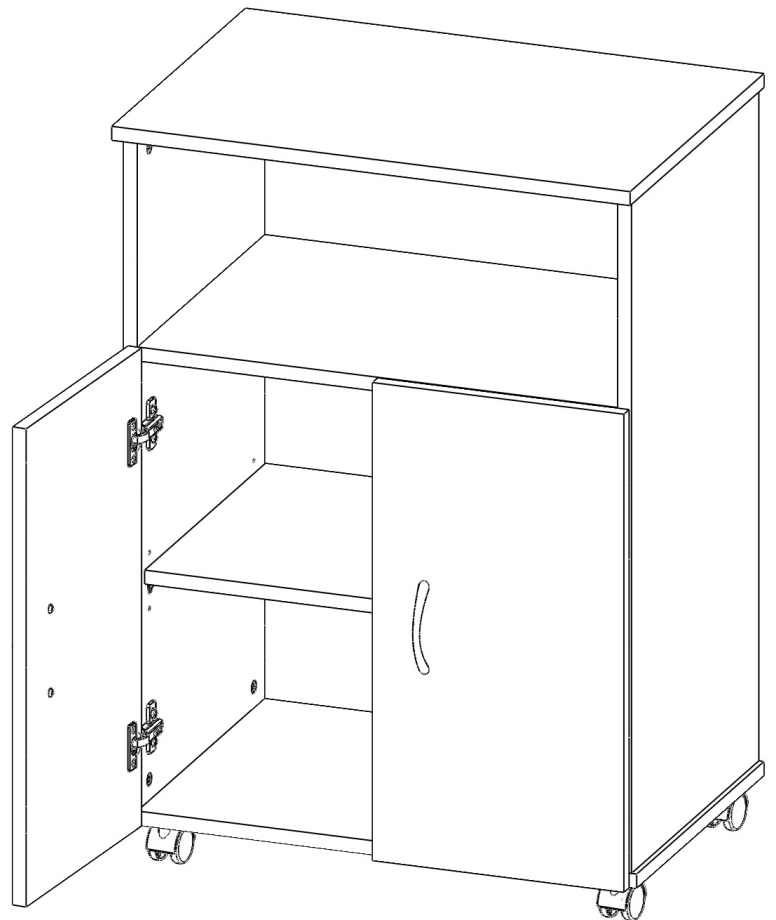
- Ensure you have the required tools to complete the assembly

(Philips Head Screwdriver & Hammer)

CAUTION

- Ensure your work surface is solid, level, clean and flat (DO NOT WORK ON CARPET)
- Ensure ALL melamine edges are facing as described in the Assembly Instructions.

IF YOU NEED TO CONTACT US WITH REGARD TO THIS PRODUCT PLEASE CALL **1800 822 823** AND QUOTE THE BATCH NUMBER SHOWN ON THE CARTON.



WARNING: Contains small parts, keep out of reach of children.

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PO Box 18 Melrose Park SA 5039
Telephone: 1800 822 823, Fax: (08) 8460 0009
Email: furniture@bedfordgroup.com.au
www.bedfordgroup.com.au

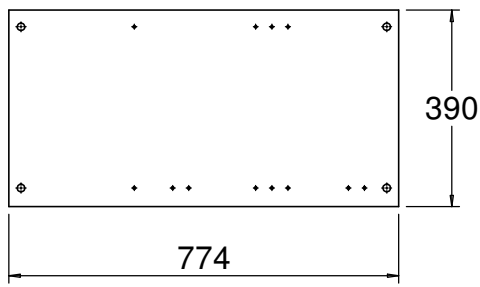


Practical, Adaptable, Affordable.

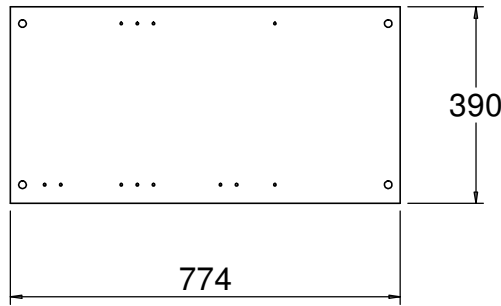
READY TO ASSEMBLE HOME STORAGE SOLUTIONS

Parts List 1

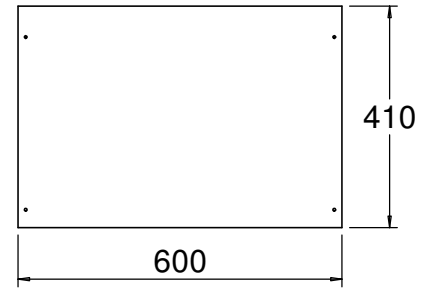
Utility Trolley



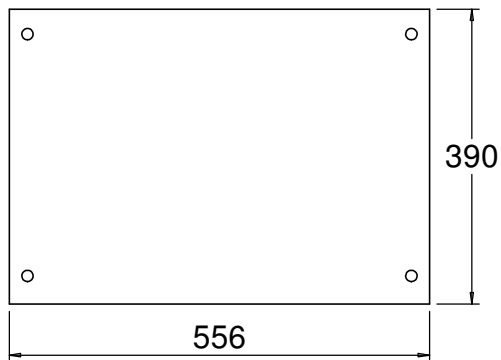
Part No.	Description	Qty.
1	Left Cabinet End	1



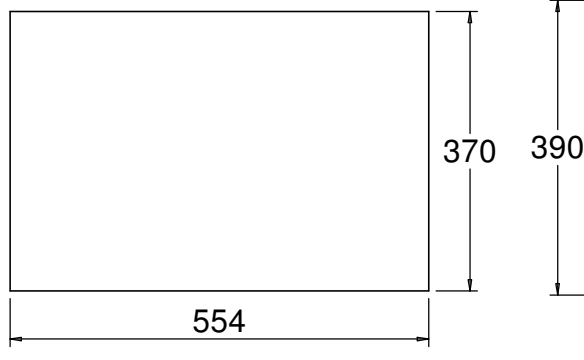
Part No.	Description	Qty.
2	Right Cabinet End	1



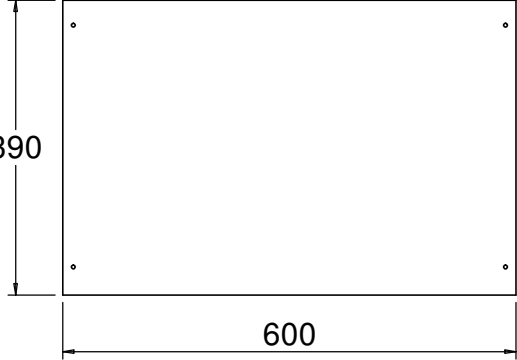
Part No.	Description	Qty.
3	Top	1



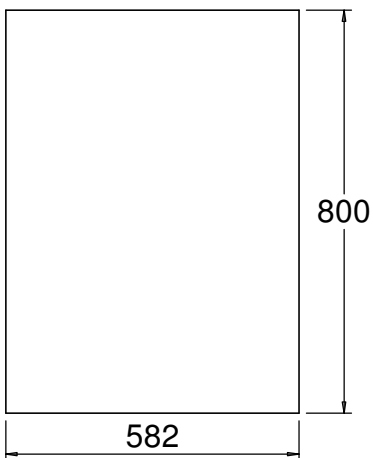
Part No.	Description	Qty.
4	Fix Shelf	1



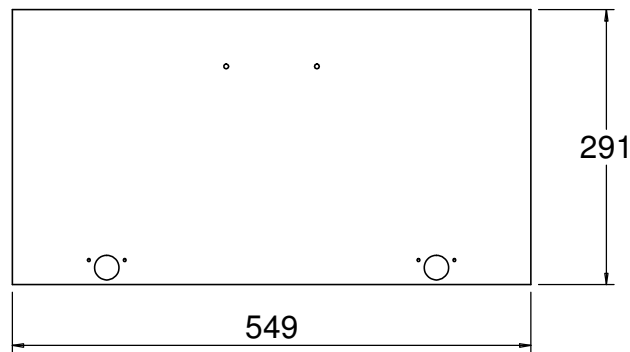
Part No.	Description	Qty.
5	Adjustable Shelf	1



Part No.	Description	Qty.
6	Bottom	1



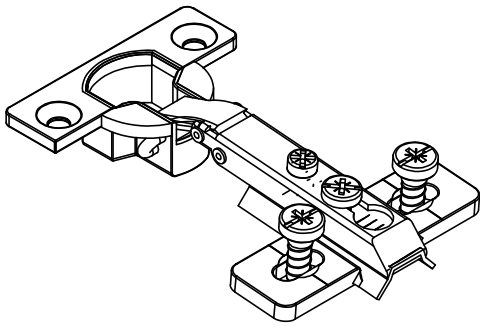
Part No.	Description	Qty.
7	Back	1



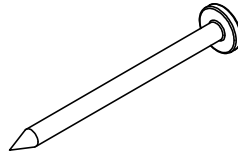
Part No.	Description	Qty.
8	Door	2

Parts List 2

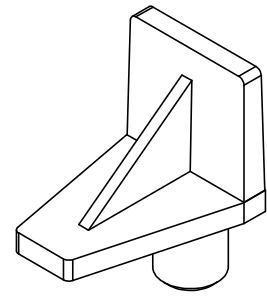
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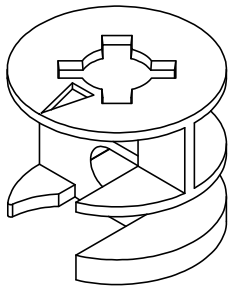
Part No.	Description	Qty.
9	Hinge	4



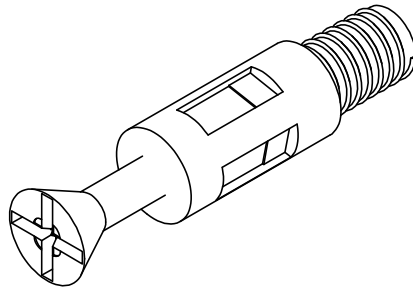
Part No.	Description	Qty.
10	Nails	25



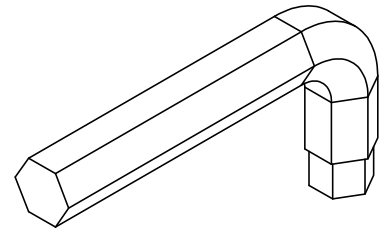
Part No.	Description	Qty.
11	Shelf Support	4



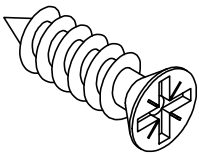
Part No.	Description	Qty.
12	Screw Cams	12



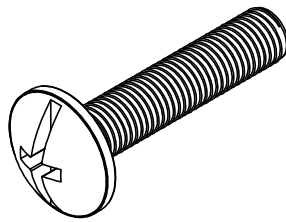
Part No.	Description	Qty.
13	Hardware Pin	12



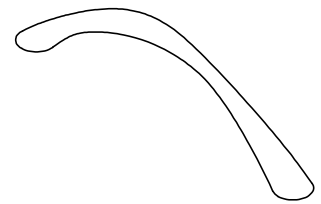
Part No.	Description	Qty.
14	Allen Key (4mm)	1



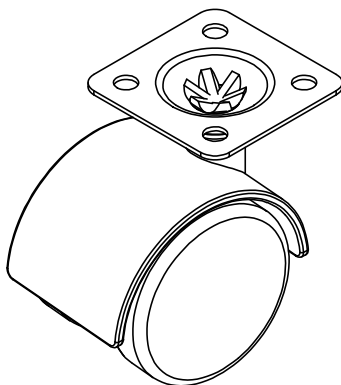
Part No.	Description	Qty.
15	Hinge Screws (15mm)	8



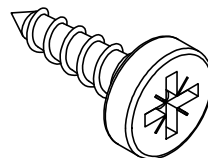
Part No.	Description	Qty.
16	Handle Screws (20mm)	4



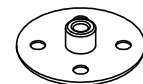
Part No.	Description	Qty.
17	Handle	2



Part No.	Description	Qty.
18	Castors	4



Part No.	Description	Qty.
19	Castor Screw (15mm)	16

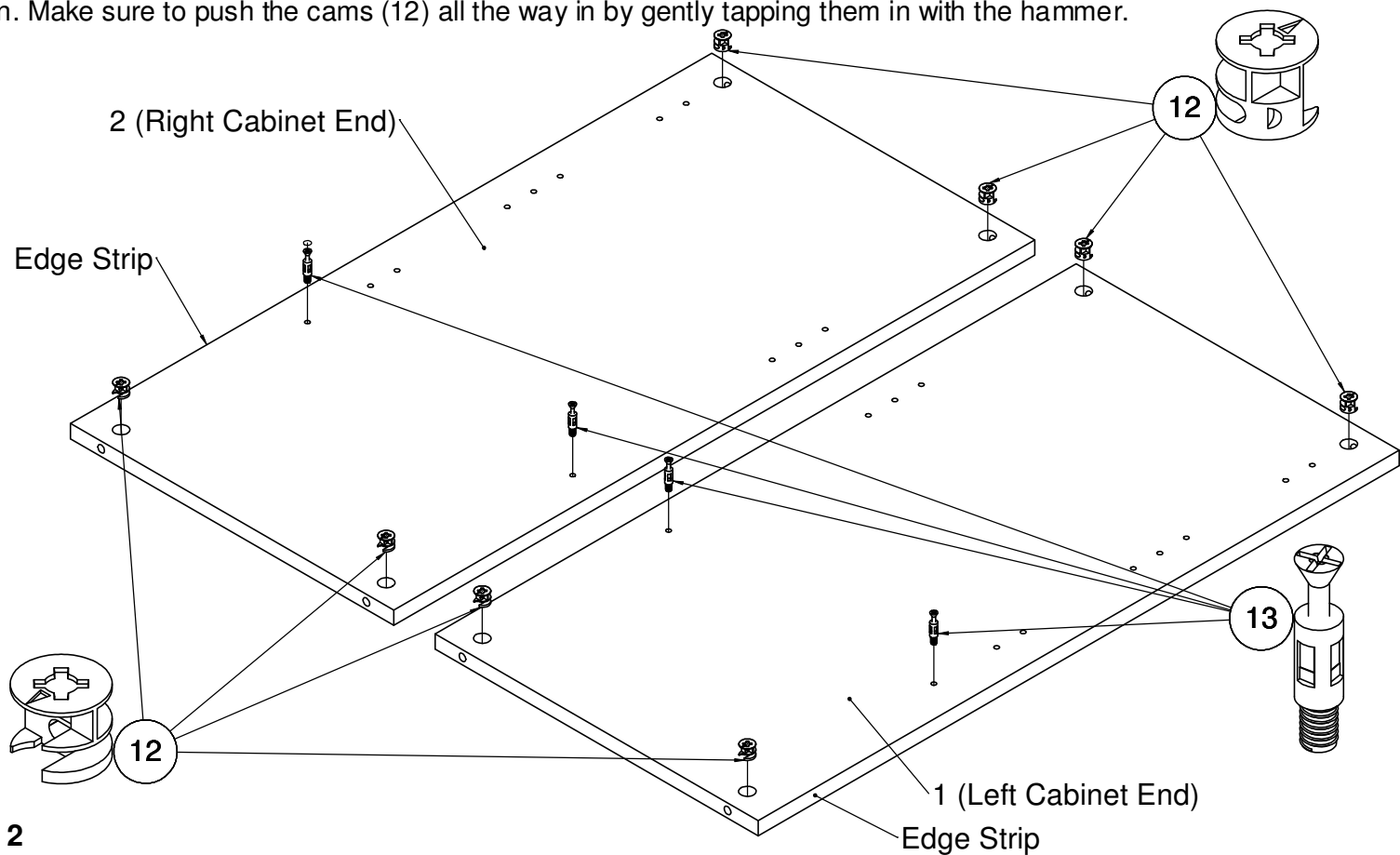


Part No.	Description	Qty.
20	Cover Caps	12

Step 1

Cabinet end panels

Please lay left (1) and right cabinet end panels (2) on a flat protected surface with holes facing up. Screw the hardware pins (13) in the holes shown below. Insert the cams (12) in holes with arrows pointing to the side of the cabinet ends as shown. Make sure to push the cams (12) all the way in by gently tapping them in with the hammer.



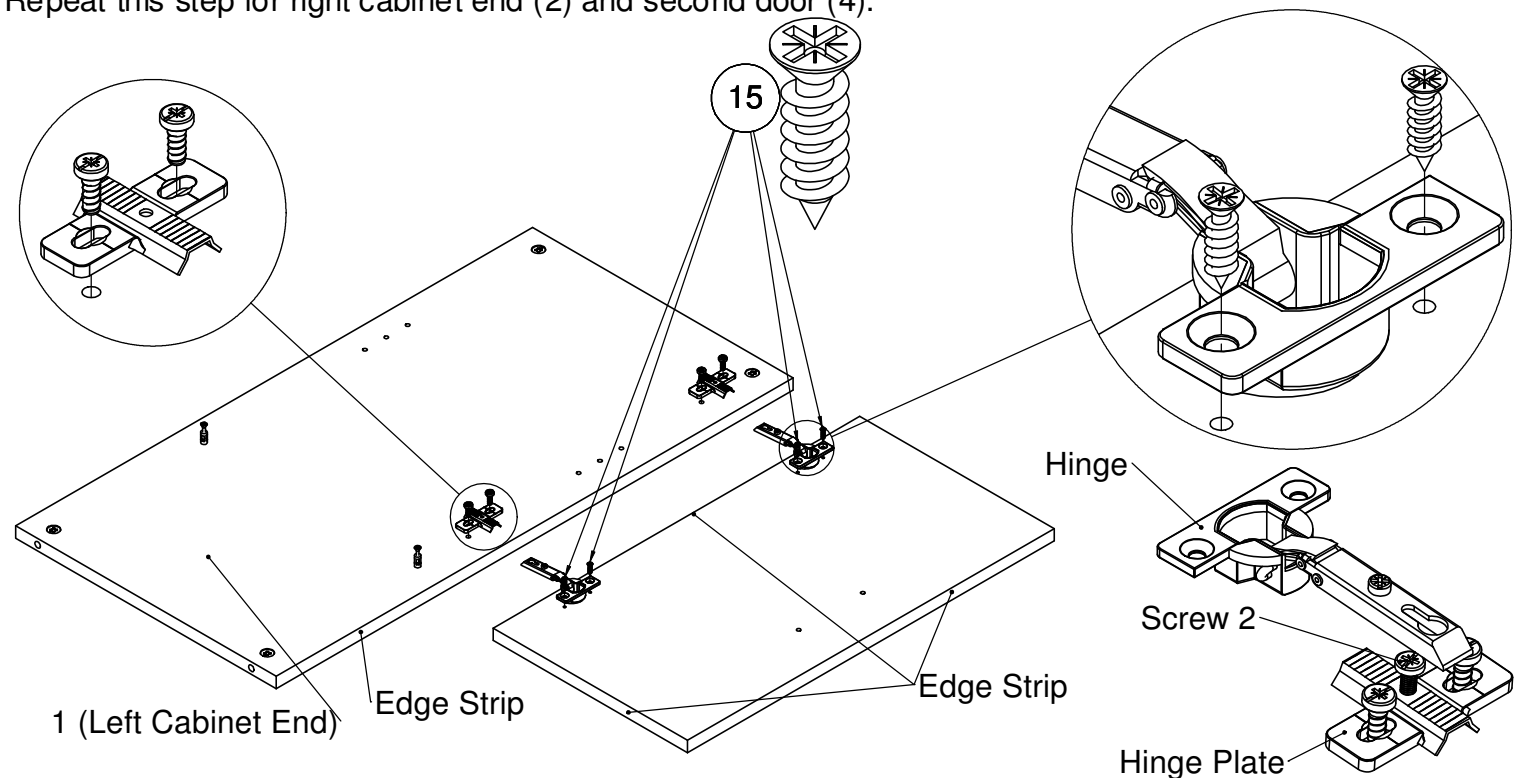
Step 2

Attaching hinge plate to the cabinet end and hinge to the door

Loosen centre screw (2) and separate the hinge mounting plates from hinges. Secure the two hinge mounting plates to the left cabinet end (1) as shown.

Lay the cabinet door (8) on a solid, flat and protected surface with holes facing upward. This panel can easily be identified by large 26mm diameter holes. Attach hinge to the door panel (8) by positioning the body of hinge in large 26mm holes and secure in place using hinge screws (15).

Repeat this step for right cabinet end (2) and second door (4).

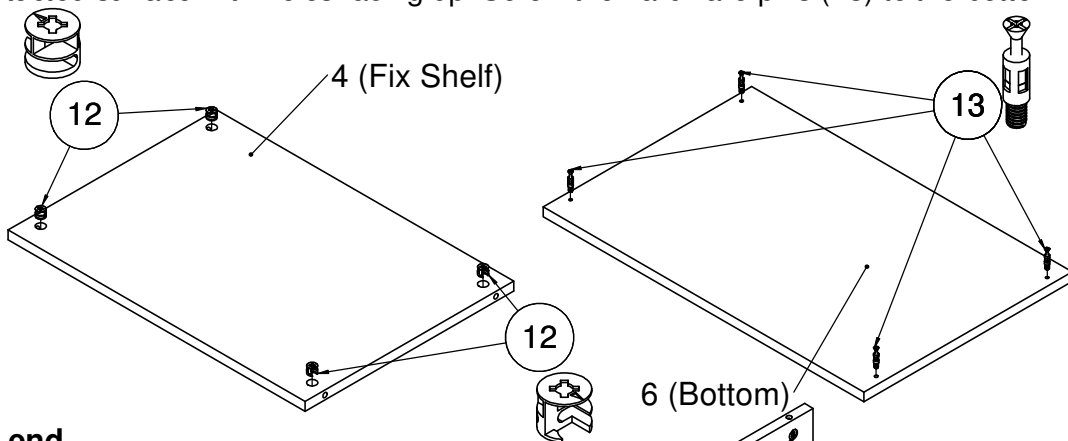


Step 3 Inserting the cams in fix shelf and fixing hardware pins to the top and bottom

Lay down the fix shelf (4) on a flat protected surface with holes facing up. Insert the cams (12) in the holes of fix shelf as shown.

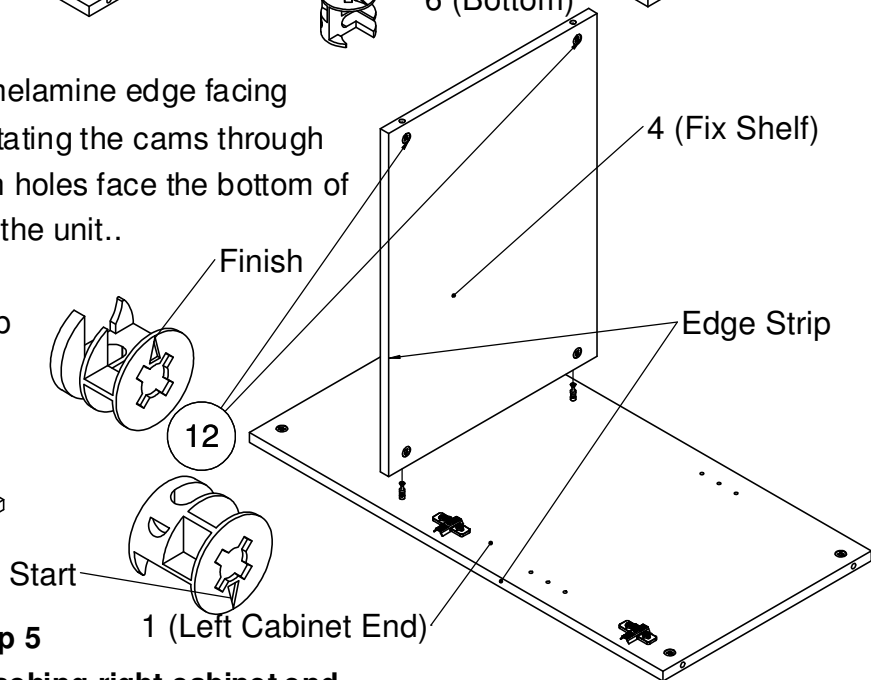
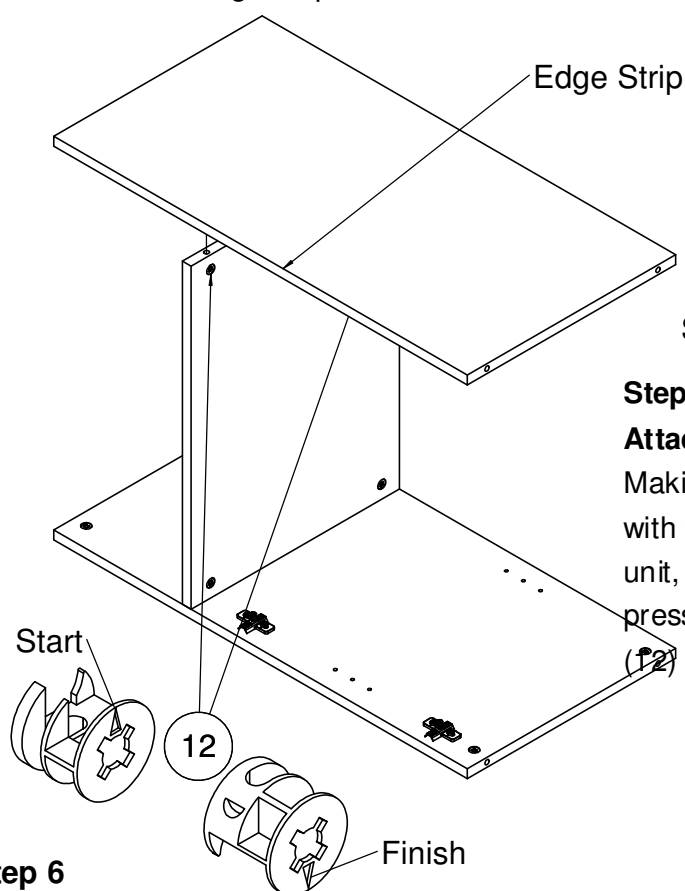
Lay down the bottom (6) on a flat protected surface with holes facing up. Screw the hardware pins (13) to the bottom panel (6).

Repeat for the top panel (3).



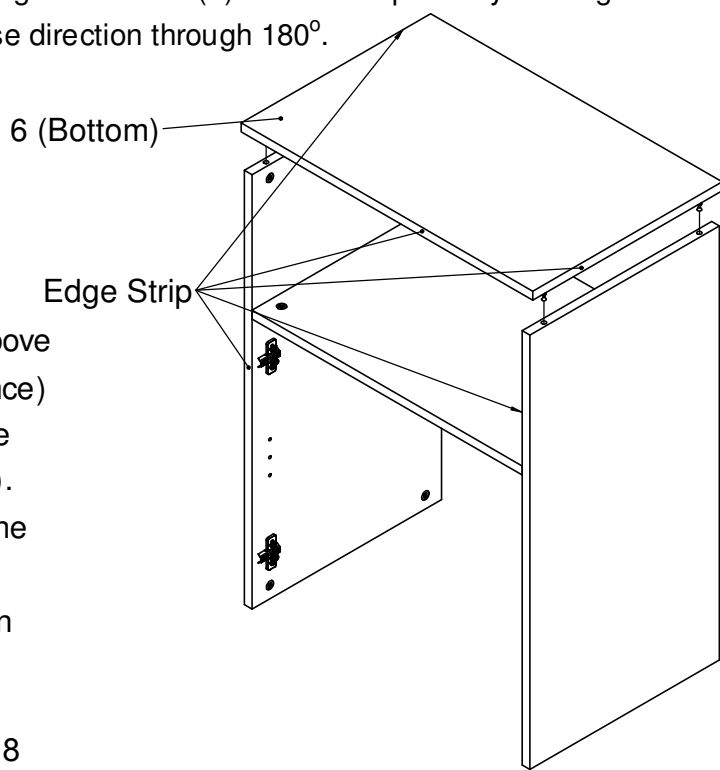
Step 4 Attaching fix shelf to the cabinet end

With the left cabinet end (1) lying flat and with its melamine edge facing toward the assembler, attach the fix shelf (4) by rotating the cams through 180° using allen key (14) making sure that the cam holes face the bottom of the unit and the edge strip face toward the front of the unit..



Step 5 Attaching right cabinet end

Making sure that the hardware pins (13) in the right cabinet (2) align with the above assembly and edge strip faces toward the front of the unit, gently press the right cabinet end down, so that, it is completely pressed up along the fix shelf (4) and lock in place by rotating cams (12) in clockwise direction through 180°.



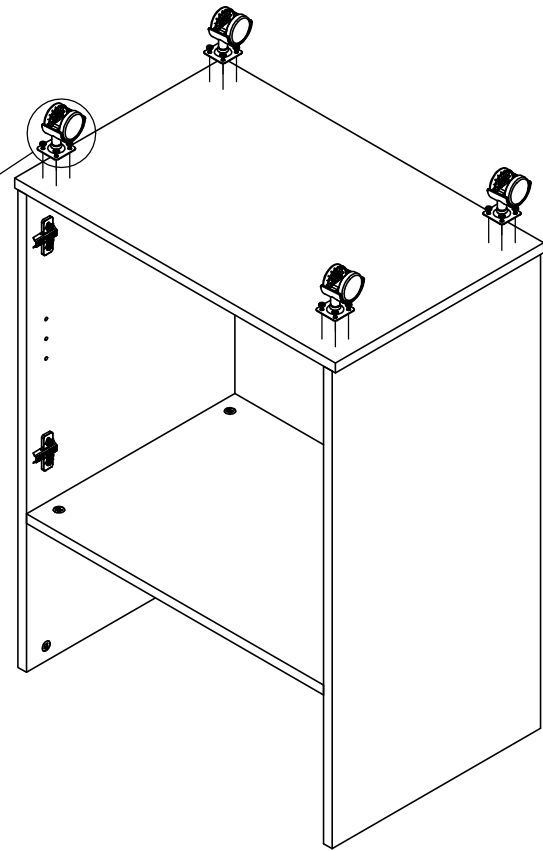
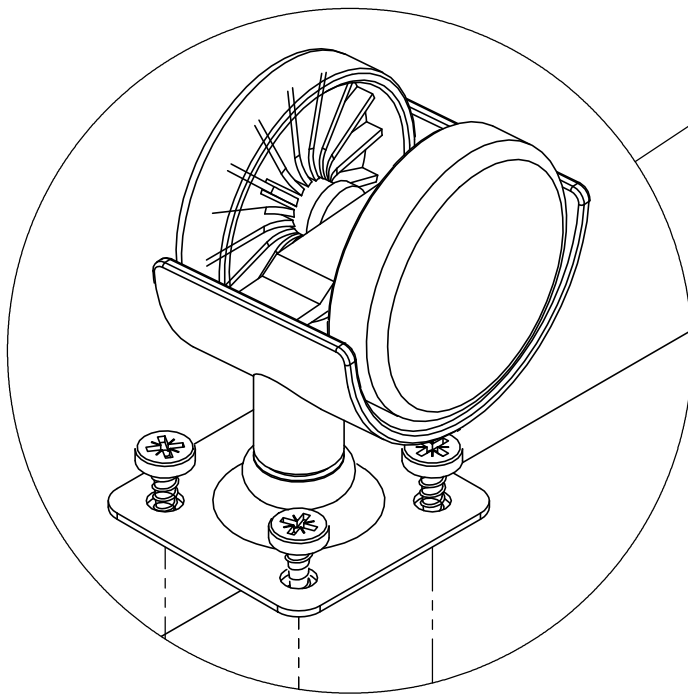
Step 6 Attaching bottom panel

Stand the unit upright in inverted position i.e. bottom of the above assembly face toward the top (please see diagram for reference) and carefully align the holes in the cabinet end panels with the hardware pins (13) already screwed in to the bottom panel (6). Making sure that the long edge strip face toward the front of the unit, press the bottom (6) against the cabinet end panels and lock in position by rotating the cams (12) in clockwise direction through 180° using allen key (14).

Step 7

Attaching the castors to the bottom

While the unit is lying inverted, please attach castor (18) to the cabinet bottom (approximately 20mm in from both corners) using screws (19) as shown. Repeat for other three castors (18).

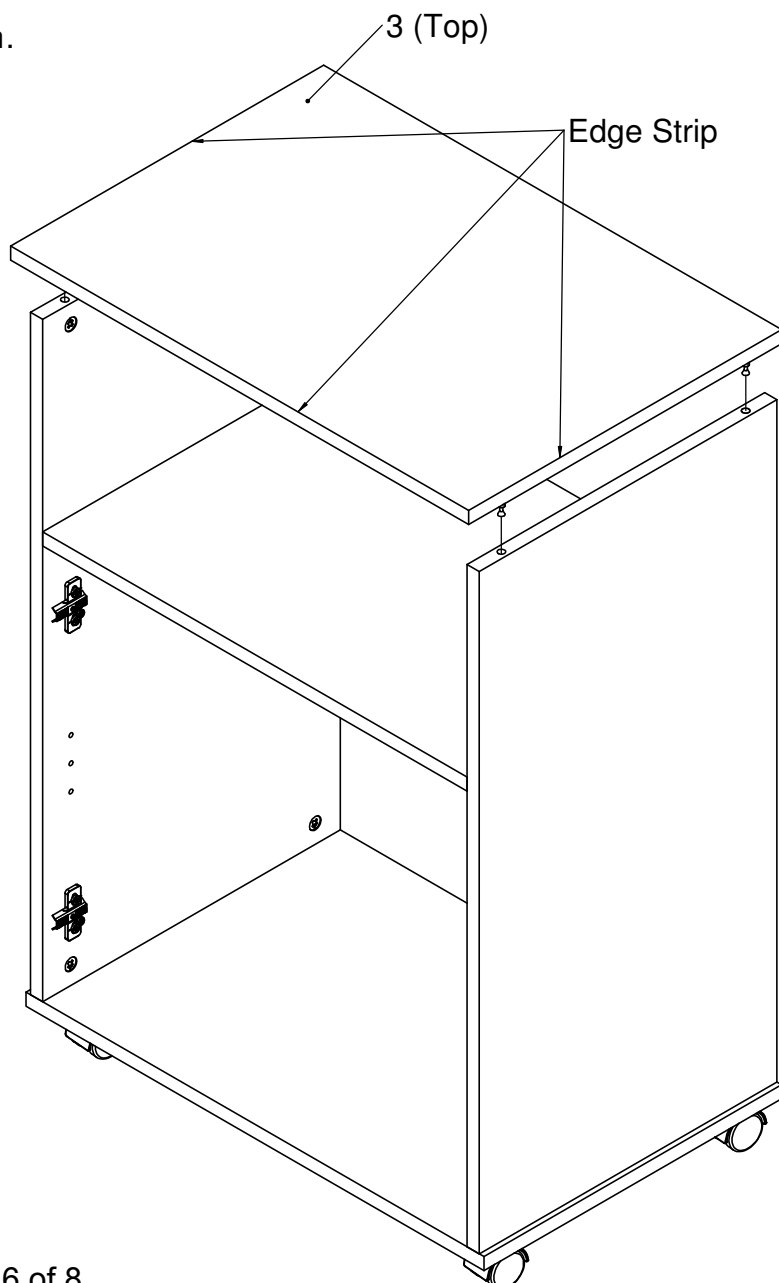
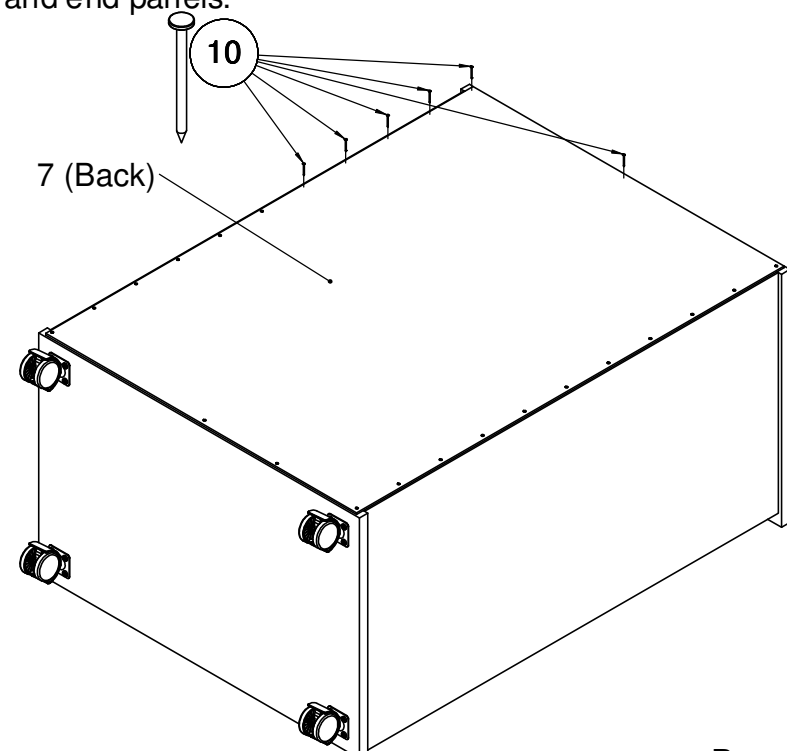


Step 8

Attaching the top and back panel

Invert the unit and stand it upright on a flat surface. Align the hardware pins (13) with the holes in cabinet end panels and making sure that the long edge strip face toward the front of the unit, press the top panel (3) down. Secure in position using allen key (14) by rotating cams (12) through 180° in clockwise direction.

Now, carefully lay the unit face down on a flat protected surface to avoid damaging melamine edges (raw edges facing upward). Position the back panel (7) against the top rear of the unit (approximately 3mm in from edges) with white side facing inward. Ensuring cupboard is square, nail (10) into position along all edges, taking care to avoid nails breaking through the surface of top and end panels.



Step 9

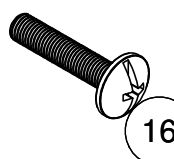
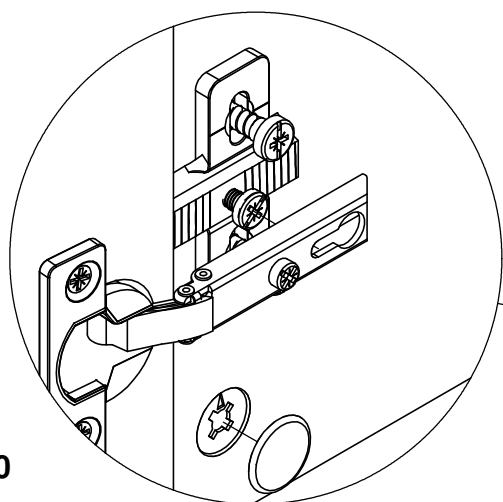
Door assembly with unit

Hold the door (8) straight against the unit so that the screw 2 in the hinge plate is in line with the hole in the hinge and secure the door by tightening the screw 2. Fix handle (17) using handle screws (16).

Repeat for the other door.

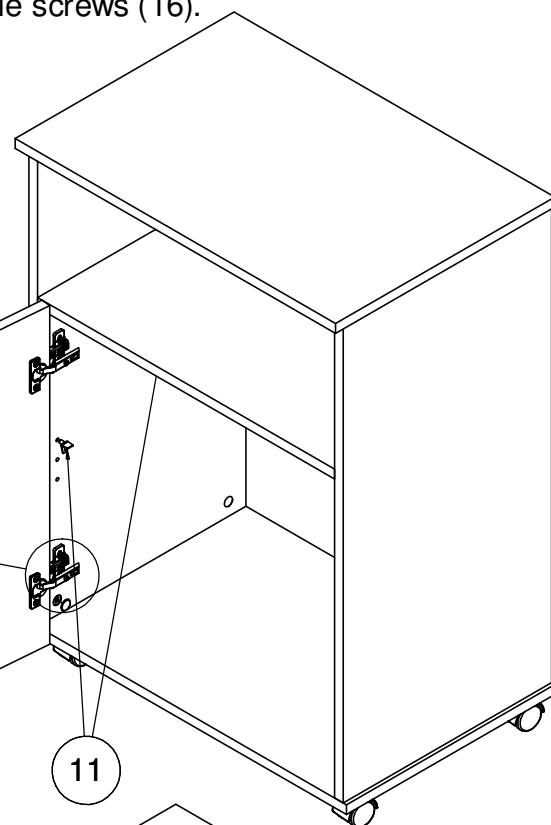
Fit the adjustable shelf supports (11) and adjustable shelf (5) in position.

Fix the white cover caps (20) on the cams.



17

16



11

Step 10

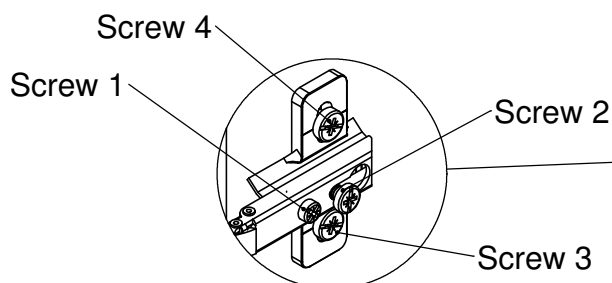
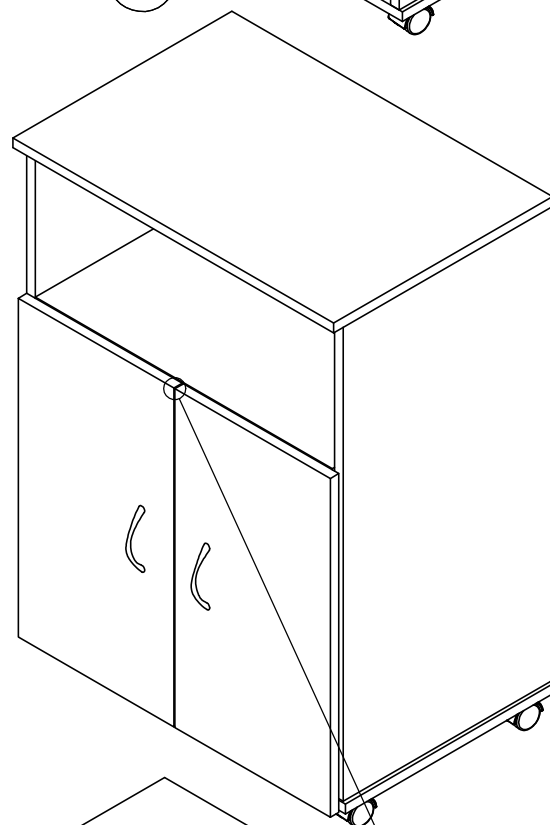
Hinge adjustment

- Screw 1 is used for gap adjustment between cabinet end and door
- Screw 2 is used to secure hinge to end
- Screw 3 and 4 is used for gap adjustment between cabinet top and door as well as to secure hinge plate to cabinet end

Following instructions should be followed to adjust the hinges if the gap between the door and the cabinet end is too wide or narrow

1. Start from the top hinge.
2. Loosen screw 2 by turning screw in an anti-clockwise direction.
3. Now, turn screw 1 in clockwise or anticlockwise direction depending on which way the door need to be moved (the amount to turn this screw is determined by the width of the gap between the cabinet end and doors).
4. Tighten screw 2 by turning in clockwise direction.
5. Repeat this step for the bottom hinge
6. Repeat step 1 to 5 with other hinge.
7. Check gap between cabinet door (should be approximately 2mm) and cabinet end, if not same, repeat steps 1 to 5.

To adjust the gap between cabinet top and door (should be approximately 2mm), loosen screw 3 and 4 of top and bottom hinge by turning screws in anticlockwise direction. Adjust the gap between cabinet top and top edge of door. Once adjusted, tighten the screws 3 by turning in clockwise direction.

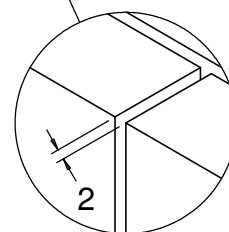
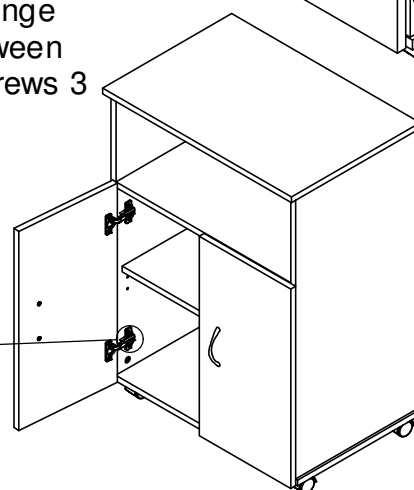


Screw 4

Screw 1

Screw 2

Screw 3



2



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Furniture



Bedford Furniture Employee – Nick Fuller

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